Moving Prevention to Virtual Settings
Planning Worksheet

Complete this worksheet for each prevention strategy your organization implements.

Name of strategy:	
Who are the participants? (e.g., coalition members, parents, 3rd grade students)	

Use the table below to list the components in the strategy. (Components could include classroom sessions, coalition meetings, parent education sessions, key stakeholder meetings, educational materials development, etc.) **Next, consider the following questions for each component and record your answers in columns:**

1. What of communication that is used in this component (e.g., one-way, two-way, collaboration, one-on-one)
2. What virtual platforms could you use to deliver this component?
3. What would need to be changed to delivery this component virtually?
4. What are the benefits of delivering this component virtually?
5. What are the concerns of delivering this component virtually?
6. What would be the impact to the strategy of delivering this component virtually?

Component	1. Type of Communication	2. Platform	3. Changes	4. Benefits	5. Concerns	6. Impact on Strategy

Reflecting on the table above, will you be able to maintain fidelity of the strategy? (circle one)

Yes	No	Only with substantial modifications
Note: If substantial modifications are needed, then contact your funder and the strategy developer (when possible) to determine the impact on fidelity.		

Do you currently have access to the needed virtual platforms? (circle one)

Yes	No	Partially (describe)
If partially, what do you need?		
If no, how can you leverage the technology?		

Do you currently have the technology skills and support to implement your best virtual setting choice? (circle one)

Yes	No	Partially (describe)
If partially, what do you need?		

How many of the participants have access to the technology? (circle one)

None   Some   Most   All

Reflecting on all of your answers above, how likely is it that you can move this strategy to a virtual setting? (circle one)

Not likely at all   Not very likely   Somewhat likely   Very likely