



New England (HHS Region 1)

PTTC

Prevention Technology Transfer Center Network
Funded by Substance Abuse and Mental Health Services Administration



New England PTTC Project ECHO: Advancing Management and Leadership Skills for Prevention Professionals

The New England Prevention Workforce Needs Assessment conducted by PCG for the New England PTTC highlighted several gaps for the prevention workforce development throughout New England. One area of need is additional support for those in managerial or supervisory roles in the prevention field. Through this New England PTTC Project ECHO, we will seek to provide support and education for supervisors and emerging leaders in the prevention field on topics related to positive workplace culture including staff development, retention and prevention of burnout, coaching, and more. The goals of this ECHO are to provide support for leaders and emerging leaders in the New England Prevention Workforce and speed the dissemination of best practices to support workforce development in their communities.

Learning Objectives: At the conclusion of the ECHO, participants will be able to:

- Describe best practices for developing prevention skills and workforce capacity
- Differentiate between leadership and management skills and practices
- Discuss strategies to overcome common workforce issues

Faculty: The faculty hub for this ECHO will include a variety of perspectives from the field of prevention, workforce development, management, and human resources. Additional guest speakers will also participate throughout the ECHO

- Robert Rogers, LADC, LSW, PS-C, Director of Substance Use Prevention and Grant Services, Kennebec Behavioral Health
- Dodi Swope, M.Ed., PS-C, Substance Misuse and Abuse Prevention Training and Technical Assistance, Public Health Consultant
- Kelly Leppard, PS-C, Southington STEPS Coalition Director
- Deborah Olken, Human Resources Consultant, KMA Human Resources
- Scott Gagnon, MPP, PS-C, Director of the New England PTTC, Director of Operations, Adcare Educational Institute of Maine
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What is Project ECHO®: Project ECHO (Extension for Community Health Outcomes) is an evidence-based distance learning method developed by researchers at the University of New Mexico, in which a group of faculty experts meets regularly with a participant cohort to engage in case-based discussion and learning. Using this format, this group will meet for 1 hour via Zoom videoconference monthly for 9 months consecutively. Each session will include a brief expert-led educational segment and an extended participant-led case discussion. The Project ECHO is an all-learn, all-teach model in which both the experts and participants engage in knowledge sharing throughout the program.

Session topics may include:

- Understanding role of prevention workforce in multiple settings
- How to supervise staff and volunteers
- Virtual supervision and leadership
- Mentoring & coaching of prevention staff
- Staff retention and prevention of burnout
- Organizational change strategies
- Navigating sustainability
- Developing team culture

Eligibility for Participation:

Participants should be managers, supervisors or directors working in prevention and/or supervising employees in prevention roles in New England. This may include but is not limited to coalition directors, directors or managers in healthcare settings, or local/state government employees in a supervisory or management position. This may also include emerging leaders who do not currently have direct supervisory roles or those who supervise volunteers.

Participants should be able to commit to the program expectations described below including full program participation and participation in evaluation.

Participants are encouraged to apply as a team from a single organization (for example, a director and a program manager within the same organization may participate as a team) or can apply as individuals.

Participant Commitment:

Participants in the program will be expected to:

- Attend at least 90% of sessions via Zoom
- Participate in group discussions throughout the Project ECHO cohort
- Participate in development and presentation of a case, either individually or as part of a team. Presentation dates will be selected in advance
- Complete pre- and post-ECHO evaluation surveys
- Communicate with the ECHO coordinator in advance if any of these conditions cannot be met

Program dates: (all sessions will meet from 12:00-1:00pm)

- 9/17
- 10/15
- 11/19
- 12/17
- 1/21
- 2/18
- 3/18
- 4/15
- 5/20

How to apply:

Please complete the application form online by **August 17, 2020**. The online application form can be accessed via the link or by scanning the QR code.

Online Application Link: <https://forms.gle/2xFyWVGLtNPDiCe9>



If you are unable to access Google Forms, you may complete the document below instead and submit it to the New England PTTC ECHO Coordinator, Kristen Erickson via email (kerickson@ccsme.org) by August 17.



Application: Project ECHO - Advancing Management and Leadership Skills for Prevention Professionals

If you are unable to access the Google Forms application page, please use the document below to complete the application and submit it to Kristen Erickson at kerickson@ccsme.org by August 17, 2020.

Primary contact person

Name:

Email:

Phone Number:

Organization:

Position Title:

Brief description of organization/position:

Are you applying as a?

Team

Individual

If applying as a team, please complete the additional team member information below.

Additional Team Member information:

Name:

Email:

Phone Number:

Organization:

Position Title:

[Add information for additional team members here as needed]

Participant Agreement:

By completing this application, I agree to the following expectations for participation in this program:

- I will attend and participate in at least 90% of the Project ECHO sessions conducted via Zoom.
- I will participate in the development and presentation of a case presentation for 1 ECHO session (dates will be determined in advance), either individually or as part of a team.
- I will complete both the pre- and post-ECHO surveys conducted for New England PTTC evaluation.
- If any circumstances change that will prevent me from meeting these expectations, I will provide advanced notice to the ECHO coordinator.

(Signature)

(Date)