LOWER

Needs Assessment Module: Handout

Data Prioritization Techniques

Technique	Description	Pros
Multi-Voting	 A series of voting rounds to help narrow focus & establish priorities Different than "regular" voting Allows popular priorities to "win out" 	Helps to narrow scopeFinds common topics/issues of interest
Strategy Grids	 Pairs criteria in a 4-quadrant grid Categorizes projects with established criteria using High and Low pairings Assigns values to ideas Establishes the highest priority areas 	 Identifies issues/solutions that will yield the greatest results Helps achieve maximum results with limited resources Focuses the plan of action Narrows the scope from brainstorming lots of options to a more singular plan of action
Nominal Group	 Uses round-robin idea sharing followed by ranked choice voting to establish a group's top priorities Produces lots of ideas quickly to target your area of focus 	 Guides the early stages of prioritization Generates many ideas quickly Pairs well with the Multi-Voting Technique Uses a democratic process with input from all levels of the agency
Hanlon Method	 Determines top priority by rating (1) the size and magnitude of the problem and (2) the effectiveness of proposed interventions After rating, the PEARL¹ test is applied, and priority scores are calculated Results ranked based on the scores 	 Utilizes a data-oriented approach Is replicable - Two different people using the same data should come to the same results Uses pre-defined definitions and criteria Creates visual documentation of its process that can be reviewed
Prioritization Matrix	 Rates each issue on how well it meets organizational criteria Each criterion is weighted based on its level of importance A final priority score is calculated for each item 	 Helps narrow the focus if you have a large number of criteria or if only a single problem can be addressed Provides visual documentation of its process that can be reviewed

¹ **PEARL** test: **Propriety** – is the intervention suitable for the problem; **Economics** – Is it economical to address the problem, what are the consequences if the issue is not addressed; **Acceptability** – Is the intervention wanted, will it be accepted by the community; **Resources** – What funding is available for the intervention; **Legality** – Can the intervention legally be implemented.