



Crosswalk of SPF Steps with Sustainability Milestones and Skills

This crosswalk identifies tasks commonly associated with each step of SAMHSA's Strategic Prevention Framework (SPF) and aligns them with sustainability milestones and practitioner skills needed to meet these milestones. This can be used to determine capacity building needs within communities/counties implementing the SPF process.

The pages that follow provide crosswalks of the SPF steps with sustainability milestones and skills:

- Step 1: Assessment
- Step 2: Capacity Building
- Step 3: Planning
- Step 4: Implementation
- Step 5: Evaluation



Step 1: Assessment
Gather and assess data from a variety of sources to ensure that substance misuse and abuse prevention efforts are appropriate and targeted to the needs of communities/counties

Tasks	Sustainability Milestones	Skills Needed
<p>Develop a profile of consumption patterns and related problems and consequences</p> <p>Provide demographic context, including geographic and target population differences</p> <p>Identify intervening variables and underlying conditions</p>	<p>Key Stakeholders are engaged</p> <p>Data sharing agreements are formalized</p> <p>County substance abuse problems are prioritized</p>	<p>Identify and engage key stakeholders</p> <p>Conduct key informant interviews</p> <p>Build collaborative relationships, including the development of effective initial memoranda of agreement</p>
<p>Conduct community capacity assessment by assessing community readiness, and identifying prevention resources and gaps in services/capacity</p>	<p>Use readiness data in the selection of prevention priorities</p> <p>Identify service and capacity gaps</p>	<p>Analyze community readiness data and create a plan to increase community readiness</p> <p>Plan for prevention workforce development</p>
<p>Conduct and document a county needs assessment</p>	<p>Reach a consensus on prevention priorities</p>	<p>Communicate prevention priorities with to a broad group of stakeholders</p>



Step 2: Capacity Building
Identify resources and determine readiness for addressing substance abuse in communities

Tasks	Sustainability Milestones	Skills Needed
<p>Develop prevention workforce knowledge, skills, and competencies</p> <hr/> <p>Ensure ongoing and current knowledge of culturally relevant issues and programs</p>	<p>Identify internal coalition or agency staff capacity need</p> <p>Consider broader community capacity needs in the creation of a capacity building plan</p>	<p>Plan for long-term internal and external capacity needs (cultural issues are considered for the capacity building plan)</p> <p>Identify cultural issues in the county and incorporate them into a capacity building plan</p>
<p>Build community-based capacity in prevention (e.g., Boys and Girls clubs)</p> <p>Build and/or enhance local prevention infrastructure</p>	<p>Engage the community in creating sustainable prevention efforts</p>	<p>Create a working group to focus on sustainability</p>
<p>Analyze readiness data while assessing community needs</p>	<p>Factor in the needs of groups with varying levels of readiness</p>	<p>Assess community readiness</p> <p>Identify actions or strategies to advance readiness</p>
<p>Develop and enhance data systems</p>	<p>Collect data and identify gaps</p>	<p>Identify data gaps and planning for data collection and analyses</p>



Step 3: Planning
Using capacity and needs assessment findings, develop a prevention plan through a process of prioritizing intervening variables and underlying conditions and building related logic models and action plans

Tasks	Sustainability Milestones	Skills Needed
Select priorities using a clear and transparent process	Clarify priorities and link key factors and conditions Reassess and address capacity needs around implementing proposed strategies	Identify specific individual and environmental strategies and the intervening variables/underlying conditions they can address
Incorporate assessment results in strategic plan		
Develop a logic model that demonstrates intervening variables/underlying conditions that are well-aligned with the selected evidence-based programs		
Develop an action plan that focuses on the strategy services to be provided		
Identify multiple methods and measures for monitoring and measuring process/outcomes		
Select strategies based on levels of evidence, as well as practical and conceptual fit	Identify key partners or settings for implementation of specific strategies	Negotiate/renegotiate working agreements with key partners
Assess current fiscal situation	Begin business planning	Create and maintain a business plan



Step 4: Implementation <i>Develop action plans to implement their chosen prevention intervention</i>		
Tasks	Sustainability Milestones	Skills Needed
Implement logic model/action plan	Build community and stakeholder capacity to understand and support selected strategies Continuously develop and improve on the prevention infrastructure	Use the logic model as a key driver in strategy implementation Link logic models to key implementation partners and key sustainability stakeholders
Collect and analyze measures throughout implementation		
Document evidence of incremental continuous quality improvement (CQI) and strategy fidelity		
Provide training and coaching for prevention staff		
Develop media advocacy plan	Begin to report on process and intermediate outcomes Formalize relationships with key partners	Communicate process and intermediate outcomes Formalize relationships, (i.e., moving from memoranda of agreement to contracts)



Step 5: Evaluation <i>Quantify the challenges and successes of implementing a prevention program</i>		
Tasks	Sustainability Milestones	Skills Needed
Identify key evaluation questions	Develop evaluation plan	Engage in evaluation planning Manage an evaluator
Revisit baseline data from needs assessment and process and outcome data	Continuously engage in collaborative monitoring of the outcomes with project staff Recollect and analyze baseline data	Analyze data Review activities, outputs, and process measures against core component and fidelity guides to demonstrate reasonable alignment with outcomes or explain the lack thereof
Utilize fidelity data and describe quality improvements	Include long term outcomes in outcome evaluation data reporting plans	
Build evaluation capacity		
Implement media advocacy plan	Report on outputs and intermediate outcomes increases	Communicate evaluation results with stakeholders

Adapted from SAMHSA’s Center for Substance Abuse Prevention, Assessing the Fidelity of Implementation of the Strategic Prevention Framework in SPF SIG-funded Communities: Users Guide and Fidelity Assessment Rubrics (Version 2). Published April 30, 2008.