

# Day 1

## Meetings that Engage and Deliver

Are you tired of unproductive meetings, ineffective decision-making, and lackluster collaboration? **Meetings that Engage and Deliver** will reveal strategies and techniques to engage everyone, encourage participation and achieve results in both **virtual** and **in-person** meetings.

**Join us if you want to:**

- **Unlock Group Dynamics: through the HUE™ Conversation Method.**

Enhance group dynamics and unlock the potential of your team. This workshop offers strategies for engagement, collaboration, and discovery, fostering shared appreciation and understanding. Say goodbye to time-wasting meetings and hello to informed decisions and actions. Learn authentic and inclusive participation techniques to guide meaningful conversations towards desired outcomes. Embrace diverse perspectives and revolutionize your communication and collaboration with the HUE Conversation method workshop.

- **Design Robust Agendas:**

Get ready to supercharge your meetings with the ultimate preparation techniques. Enhance your skills in recognizing, crystal clear attainable objectives in defining perfect scope. Moreover, create a collaborative environment that empowers all participants to unleash their innovative ideas and share valuable experiences.

- **Facilitate Inclusive and Participatory Meetings:**

Supercharge your meetings with our versatile techniques and tools! Learn how to create engaging experiences in both virtual and face-to-face settings. From the minute your participants arrive, wow them with lively visuals that bring your space to life. Our graphics and templates will revolutionize your meeting design, maximizing effectiveness. Keep your attendees fully engaged with interactive activities that leave a lasting impression. Don't settle for mediocre meetings—unlock the power of immersive and impactful gatherings with us.

**Elevate your meeting to new heights with our proven strategies.**

# Day 2

## HUE Graphics

*An Introduction to Facilitating with Visuals*

**Learn to maximize your facilitations and meetings with prepared visual aids!**

Using graphics and visuals with facilitation and training adds a powerful and fun dynamic to your sessions! This highly interactive course will take you from stick figures, and basic shapes, to colorful, engaging, and memorable graphics one step at a time...

**no** artistic skill needed!

Regardless of your perceived artistic skills, you will strengthen your competency in combining words and visuals to communicate more clearly, deeply, and dramatically.

In this full-day course you will learn new skills and spend time creating your own facilitation and training kit and more importantly, you will walk away feeling more confident and equipped to bring graphics to your next session!



Mid-America (HHS Region 7)

PTTC

Prevention Technology Transfer Center Network  
Funded by Substance Abuse and Mental Health Services Administration

